



Division of Hydrologic Sciences

The DHS Executive Director is a state funded position that reports to the Executive Vice President for Research (EVPR). The **primary function** of the DHS Executive Director is to support, facilitate, and expand Division research activities through leadership that augments and enhances the Division's multi-disciplinary scientific skills. Responsibilities include supporting the scientific and programmatic needs of the Division and its faculty; developing and maintaining knowledge of Division research faculty expertise and areas of research interest; leveraging that knowledge to promote and facilitate research with external sponsors of funded research; ensuring DHS faculty and staff compliance with institute policy and procedures; performance-based evaluation of Division faculty and staff; coordination of Division research and administrative tasks with the EVPR and other Division Executive Directors within DRI; facilitating cooperation in teaching and research with related departments at UNR and UNLV; representing DRI to sponsors and government agencies and executing administrative responsibilities for the Division.

**Interested applicants would need:**

- Ph.D. or equivalent graduate degree from an accredited institution in hydrology, hydrogeology, water resources, environmental engineering, aquatic geochemistry, or professional experience commensurate with an advanced degree.
- Ability to supervise/manage budgets for organizations similar to DHS.
- Ability to supervise/manage personnel and human resource functions and issues.
- Evidence of innovation and success in building and leading research programs in governmental, private sector, or university settings.
- Evidence of successful administration in an environment in which a significant portion of funding comes from extra-mural competitive grants and contracts.
- Demonstrated strong interpersonal, collaborative, and written communication skills.
- Broad understanding of hydrologic sciences.
- Record of peer-reviewed publications.
- Any applicant must be a citizen of the United States and be able to obtain and maintain both US Department of Energy "Q" and US Department of Defense Top Secret clearances, which may require a background investigation by the Federal government with possible subsequent re-investigations.

Learn more about DRI at: <http://www.dri.edu>

To ensure full consideration, application materials must **refer to position #40-001** and include: cover letter detailing qualifications; summary of career interests and goals; current curriculum vitae; and contact information for three professional references.

**Send materials by email (preferred) to:**

Human Resources at [recruit@dri.edu](mailto:recruit@dri.edu) with MSWord or PDF compatible attachments; for further information regarding the application process, you may contact Kelsey Carter, [kelsey.carter@dri.edu](mailto:kelsey.carter@dri.edu) or 775-673-7332.

In lieu of email submission, written application materials can be directed to:

Desert Research Institute, Human Resources Office, c/o DHS Executive Director search, 2215 Raggio Parkway, Reno, NV 89512

Review of applications will begin immediately and continue until the position is filled; however, **priority will be given to applications received by January 27, 2012**. Applications will be treated confidentially until the final stages of the search process. References will be contacted at a later date with the permission of the applicant.

For complete job description go to: [www.dri.edu/employment](http://www.dri.edu/employment)

The Desert Research Institute (DRI), the non-profit environmental research institution of the Nevada System of Higher Education (NSHE), strives to be the world leader in environmental sciences through the application of knowledge and technologies to improve people's lives throughout Nevada and the world. DRI has research divisions in Atmospheric Sciences, Hydrologic Sciences, and Earth and Ecosystem Sciences.

**About DHS:**

The mission of the **Division of Hydrologic Sciences (DHS)** is to improve society's fundamental knowledge and understanding of hydrologic systems and to encourage more effective and efficient management of water resources. Faculty within DHS support this mission through a highly diversified research portfolio focused primarily on surface water hydrology, hydrogeology, groundwater flow and transport modeling, sediment transport, cryosphere (ice/polar group), ecological engineering, limnology, vadose zone hydrology, geomorphology, geochemistry and water quality. coupled with an expanding emphasis on climate change, environmental sustainability, and implications for human health and ecology. Visit <http://www.dri.edu/dhs> for more detailed information on DHS research activities. The Division's scientific interests involve the natural and human factors that influence the availability and quality of water resources. Nevada is the driest of the 50 states, circumstances that focus a portion of our research on the nature of and processes affecting water resources within the state. The scientific areas currently encompassed by the Division reflect issues and concerns common to arid developing regions worldwide. Consequently, the scope and relevance of this research extends well beyond the borders of Nevada and the nation.

**Compensation and Benefits:**

DRI's salary is competitive and commensurate with education and experience, and provides excellent benefits that include:

- Health, dental, vision, life and long-term disability insurance
- 12.25% mandatory retirement contribution with matching by DRI
- Paid annual and sick leave; eleven paid holidays
- Tuition reduction at NSHE institutions for employee, spouse and dependents
- No state income tax; no social security participation

**Conditions of Employment:**

The successful candidate will be offered the position contingent upon passing a mandatory test for the absence of any illegal drugs as defined in 10 CFR 707.4 as well as satisfactory credit, criminal and background checks.