



# Washoe County

Now Recruiting For

**Deputy Director**



## Truckee River Flood Management Project

**\$84,697- \$110,032 Annually**

### *The Community*

Washoe County is a growing area located along the eastern slopes of the Sierra Nevada Mountains in western Nevada. The County covers an area of 6,900 square miles in the northwestern section of the state bordering California and Oregon and has a population of approximately 418,000. The County seat is the City of Reno, the third largest city in Nevada. Other communities in Washoe County are Sparks and Incline Village at Lake Tahoe. Recreational activities abound, including skiing, fishing, sailing, hiking, all within minutes of the metropolitan area. Citizens enjoy cultural events, quality public schools, and excellent public services throughout Washoe County.

The University of Nevada at Reno is located just minutes from downtown and has 11 colleges, including both medical and nursing schools. The Truckee Meadows Community College, a two-year institution, also serves the area by offering a variety of associate degrees and certificates, and works closely with employers to develop programs specifically tailored to the Reno/Sparks job market. The Washoe County School District consists of 63 elementary, 15 middle and 12 high schools. In addition, the area has nine private high schools and numerous vocational schools.

### *The Organization*

The mission of the Truckee River Flood Project is to reduce the impact of flooding in the Truckee Meadows, restore the Truckee River ecosystem, and improve recreational and open space opportunities within the project footprint. The Flood Project Coordinating Committee (FPCC), a 23 member board (8 voting and 15 non-voting), sets policy and fiscal direction for the flood project. The voting membership includes elected officials from Reno, Sparks and Washoe County, and appointed officials from the University of Nevada – Reno.

Washoe County serves as the managing partner for the FPCC. The Truckee River Flood Management Department is a County Department which includes approximately 10 positions. The Department also outsources many technical, financial, and support activities to the private sector. The Department's annual operating budget is approximately \$4-5 Million, while the capital budget for the Project itself is expected to exceed \$1 Billion dollars over 15 years. The Flood Project is funded by a 1/8 cent sales tax implemented in 1998. Studies are currently underway to increase the project's funding sources through development and implementation of new flood funding "areas" or districts.

## *The Truckee River Flood Management Project*

The Truckee River Flood Department was created by a Washoe County ordinance in August 2005 and is a joint effort between the cities of Reno and Sparks, Washoe County, the University of Nevada-Reno, the U.S. Army Corps of Engineers, and numerous stakeholders. Early on, the Truckee River Flood Project developed an action plan that provided a forum for residents, businesses, community leaders, regulatory agencies and government officials to conduct an analysis of flooding issues and evaluate possible solutions. This approach included:

Public involvement and information: Establishing a significant stakeholders group called the Community Coalition; developing public outreach programs; identifying project partners and inviting their participation; soliciting public input; distributing project information; and sponsoring awareness/involvement activities.

Project Planning and Design: Developing a project design including hydrology, environmental and recreational needs and design constraints that furthered the community's vision; analyzing land uses and crafting a land acquisition plan; setting goals and timelines; and identifying costs and benefits.

Maintaining support: Conducting two-way communications with stakeholders, public interest groups, business community and elected officials; developing cost sharing and design agreements with the Corps; and discussing and negotiating project features that are included in the locally preferred plan.

Project funding: Surveying the community to identify potential funding sources; approaching the legislature for funding appropriations; and providing in-depth analysis of potential funding sources and risks/benefits of these sources.

## *The Position of Deputy Director*

Under direction of the Flood Management Project Director, the Deputy Director assists the Director with highly complex and sensitive professional activities including technical project management, analytical support, and administrative oversight of the project. Duties of the position include:

- ❖ Advancing the interests of the project with business groups, regulatory and government agencies, environmental groups, and the U.S. Army Corps of Engineers;
- ❖ Assisting the Director in coordination of successive phases of problem analysis and solution proposals in the development and implementation of the Truckee River Flood Management Project;
- ❖ Representing the Project in technical meetings and committees for the purposes of establishing technical goals and design solutions within broad outlines provided by officials of the local jurisdictional partnership and making detailed plans to accomplish these goals;
- ❖ Providing input into strategies to promote the Truckee River Flood Management Project's interests, including input into the financial needs and budget preparation;
- ❖ Developing proposed ordinances, interlocal agreements, contracts, legislation and the like;
- ❖ Assisting with identification of long-term threats to financial viability and opportunities to enhance financial strengths associated with the Project;
- ❖ Staff and department administration.

## *The Ideal Candidate*

The ideal candidate will possess the following professional background and competencies:

Bachelors degree in Civil Engineering, Ecology, Environmental or Natural Resource Planning, Hydrology, Hydrogeology, Geology, Public Administration, or a related field. Master's degree preferred.

A minimum of five years full-time management, project management and planning experience including experience in one or more of the following: water management, water supply, floodplain management, flood control and storm drainage, water related natural resources, or natural systems management.

A proven track record which demonstrates the ability to manage multi-faceted, complex water management/flood projects and provide technical project management, analytical support and solution proposals in the development and implementation of the Truckee River Flood Management Project.

Ability to develop long range plans and strategies, including the assessment of financial viability and opportunities to enhance financial strengths.

Be collaborative, politically astute, and a strong administrator with outstanding problem resolution skills, including analyzing complex issues related to the technical, financial and political concerns of the Flood Project.

Ability to make public presentations and develop effective working relationships with business groups, regulatory and government agencies, environmental agencies and U.S. Army Corps of Engineers.

Exceptional written and verbal communication skills including the ability to develop and prepare project management plans, reports and recommendations.

Ability to draft local, state and federal ordinances or policies to implement adopted water management plans.

Ability to foster a team environment and manage the work of professional staff.

## *Compensation & Benefits*

The annual salary range for this position is \$84,697 - \$110,032 depending on experience. The County also offers an exceptional benefits package which includes:

- ❖ Retirement: Nevada PERS. Washoe County pays the employer and employee contribution.
- ❖ Vacation: Accrues at the rate of 96 hours annually for the first three years of employment. Accrual rate gradually increases until it reaches a maximum of 200 hours annually.
- ❖ Sick Leave: Accrual at the rate of 10 hours per month of full-time service for the first 10 years and 12 hours a month of full-time service for 10 years or more.
- ❖ Holidays: Eleven paid holidays annually.
- ❖ Health, Dental, Life and Vision Insurance: The County pays for 100% of employee costs for all premiums. Dependent coverage paid 50% by employer.
- ❖ Longevity Pay: \$100 per year of full-time continuous serve to a maximum of \$3,000.
- ❖ Merit Increases: Full-time employees eligible to receive an annual merit increase of 5% until the position classification's maximum salary is received.
- ❖ There are no social security deductions (although a 1.45% deduction for Medicare is required).
- ❖ There is no state income tax in Nevada.

# The Process

To be considered for this exciting career opportunity, please visit our website at <http://careers.washoecounty.us> and click the “Apply Online” link. Applicants are encouraged to attach additional information that demonstrates the competencies listed in the “Ideal Candidate” section of the announcement.

## **Filing Deadline: July 11, 2008**

Applications and supporting material will be reviewed by a screening committee to identify those candidates with the greatest potential for success. The top candidates will be invited to participate in an assessment panel and the most successful finalists will be invited to an interview.

For questions in reference to the process and/or the selection process, please contact:

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*As an equal opportunity employee, Washoe County values diversity in its workforce and does not discriminate on the basis of sex, race, color, age, religion, sexual orientation, disability or national origin in the activities in which it operates.*

